

IOWA COUNCIL ON HOMELESSNES

Meeting Minutes March 19, 2004

COUNCIL MEMBERS PRESENT

Virginia Beane – Attorney Generals Office
Bill Brand – Department of Human Rights
Anne Brown – Department of Corrections
Diane Foss – Department of Economic
Development
Douglas Keast – Workforce Development
Administration

Anne Kinzel – Department of Public Health
Sam Knowles – Department of Public Safety
Lloyd Ogle – Iowa Finance Authority
Patrick Palmersheim – Department of Veterans
Affairs
Nicki Stajcar – Department of Elder Affairs
Lila Starr – Department of Human Services

OTHERS PRESENT

Sarabeth Anderson – Habitat for Humanity of
Iowa
Al Axeen – Hawkeye Area Community
Action Program
Krista Bowersox – Department of Housing
and Urban Development (HUD)
Jean Brown – Churches United Shelter
Christine Canganelli – Emergency Housing
Project, Inc.
Carol Simms-Davis – Broadlawns Medical
Center, PATH Project Polk County
David Eberbach – Iowa Institute of Community
Alliances
Julie Eberbach – Iowa Institute of Community
Alliances
Kelli Foltz – YMCA Residence
Pam Freeman – Central Place, SE Polk Schools
Barry Gallagher – Vera French Mental Health
Center
Jeff Gronstal – Department of Public Health
Mario Hayslett – Hanson House of Hospitality,
Criminal Justice Ministries
Ann Hearn – Linn County Department of
Community Services
Angie Hendrick – PATH Program Abbe Center
Deidre Henriquez – Primary Health Care
Stefani Hicok – Cedar Family Friends of the
Family
Joan Hoeft – Peoples Community Health Clinic
Inc.
Bill Holvoet – Housing Specialist

Janine Johnson – John Lewis Community Svcs.
Patrick Kelly – Blackhawk Grundy Mental
Health Center
Amy Knudsen – Iowa Coalition for Housing
and the Homeless
Carla Levi – Abbe Center for Community
Mental Health
Constance Mason – Churches United Shelter
Alice Mollett – Crossroads Women's Shelter
Craig Mosier -
Velena Mulato – Children and Families of Iowa
Family Violence Center
Linda Mount – Department of Human Services
Patrick Nestvedt – Catholic Charities
Patrick O'Brien – Olmstead Real Choices
Consumer Task Force
Matt Otte – Community Mental Health
Center for MidEastern Iowa
Nancy Veldy-Peterson – Youth and Shelter
Services
Kate Ridge – John Lewis Coffee Shop
Karl Schaudt – Beacon of Life
Sally Schroeder – Department of Education
Lyle Schwery – Iowa Finance Authority,
Homeless Programs Coordinator
Judy Songer – SIEDA Community Action
Jim Spencer – Mercy Medical Center North
Iowa
Janelle Staats – MATURA Action Corporation
AnneMarie Stockman – Northeast Iowa
Community Action

Don Tyne – Linn County Veterans Affairs
Rose Wazny – Iowa Department of
Economic Development

John Wilson – Iowa Workforce Development
Vicky Winter – Iowa Finance Authority
Dean Wright – Drake University

Welcome/Introduction

Introductions were made and all those in attendance were asked to sign in.

Approval of Minutes

January 9, 2004

Mr. Ogle introduced the minutes of the January 9, 2004 Iowa Council on Homelessness meeting. He noted one correction; Mr. Samuel Knowles is with the Iowa Department of Public Safety, rather than the Iowa Department of Public Health.

MOTION:

Mr. Patrick Palmersheim made a motion to approve the minutes of the January 9, 2004 Iowa Council on Homelessness meeting as corrected. On a second by Ms. Diane Foss, the minutes of the January 9, 2004 meeting were unanimously approved with the correction as noted above.

Adoption of By-laws

Mr. Ogle introduced the next item of business on the Agenda, the Adoption of the proposed By-laws of the Council. He noted the first two meetings of the Council will involve organizing and structuring the Council. Mr. Ogle stated once the Council's organization structure is in place, a lot of progress will be made. He said the by-laws address the structure of the Council and several committees will be formed and most of the Council's work will be done at the committee level. Mr. Ogle emphasized the committee membership will include individuals from various organizations who are not voting members of the Council. He emphasized the importance of including as many individuals from diverse backgrounds as possible.

Mr. Ogle stated during the Council meeting in January, an ad hoc committee was formed and charged with the responsibility of compiling and drafting the by-laws and proposing a slate of nominees for voting membership of the Council.

Mr. Ogle proposed discussion of each individual section of the by-laws and once that process was completed, a vote for approval would be taken.

Mr. Doug Keast with Iowa Workforce Development expressed his appreciation and gratitude to the members of the ad hoc committee for their work on the by-laws.

Article I

Mr. Ogle stated this article contains the name of the Council.

Ms. Lila Starr asked if anyone in the room would like a copy of the by-laws.

Mr. Ogle reminded everyone in the room of the importance of using the microphone and introducing themselves before speaking so individuals at the remote ICN sites could participate in the discussion.

Article II

Mr. Ogle stated the second Article contains the Council's mission statement, which is also stated in Executive Order 33.

Article III

Mr. Ogle stated this section contains the language which refers to the development and implementation of a ten-year plan addressing homelessness in Iowa. He said the second mission of the Council refers to the funding, monitoring and oversight of the biannual homeless study. Mr. Ogle explained the study had been done in one form or another since 1996; however with the inclusion of this requirement in the Executive Order and the Councils' by-laws the process will be formalized. He read each of the Council's responsibilities which included the Continuum of Care application, recognition and organization of Local Homeless Coordinating Boards, legislative recommendations to the Governor each year, and review of statutes and rules with recommendations for more efficient use of funds and better coordination of services for the homeless.

Mr. Ogle stated the Iowa Finance Authority (IFA) is recognized as the staffing agency for the Council with the creation of the Homeless Coordinator Position.

Mr. Ogle stated the membership, which will be expanded to include other individuals outside of state government, will include a broad range of participation from federal and local government, non-profit organization and advocates.

Mr. Ogle referred to the non-discrimination language included in the by-laws.

Mr. Ogle explained the membership of the Council, with the twelve state agencies listed in the Executive Order. He stated each agency will be responsible for selecting a representative for the Council and a designated alternate representative. Mr. Ogle explained the meeting attendance requirement.

Mr. Ogle explained the terms of service, which will include two year terms. He stated with the additional 18 voting members selected, each person will be given an alternate term of one year and the other nine will serve a two year term, so that the membership of the Council will be staggered. Mr. Ogle explained the offices of Chair, Vice-Chair, and Secretary.

Ms. Anne Kinzel inquired as to the possibility of co-chairs.

Mr. Ogle stated the by-laws do not include a provision for co-chairs.

Ms. Kinzel inquired as to whether or not the by-laws could be amended.

Mr. Ogle stated his preference would be to have a single chair as the point of contact for the Council.

Ms. Kinzel stated she would like to explore the possibility of having co-chairs for the Council, citing the obligations of individuals.

Mr. Lyle Schwery stated his experience with co-chairs did work well with the City of Des Moines' Continuum of Care, however, a disadvantage of the situation included the requirement of signatures and the necessity of any documents to be signed would involve "chasing" down signatures from two individuals rather than one.

Ms. Kinzel stated she felt that situation would not be a drawback and either of the co-chairs could be designated as a signatory.

Mr. Pat Palmersheim inquired as to the advantage of co-chairs.

Ms. Kinzel stated her experience with the number of councils she has sat on and the workload, she would like to see one co-chair from the public sector and another from the private sector to balance the workload.

Ms. Diane Foss suggested including language for the provision of co-chairs in the by-laws and the voting members would decide whether to elect co-chairs.

Mr. Ogle stated he would entertain additional discussion on the topic and then he would move through the remainder of the by-laws to determine if there are additional revisions.

Mr. Ogle covered the terms of office for the elected officers and their respective duties. He stated he would like to point out with the staff support for the Council; the Secretary could serve as the signatory of the minutes, as there will be staff support for the actual process of compiling and circulating the minutes to the Council members.

Mr. Ogle stated the intention is to expand the participation of the committees. He said the chair of each committee is a member of the executive committee of the Council. Mr. Ogle stated that at least three members of each committee must be voting members of the Council and the remaining members of the committee will consist of individuals from the public sector and once each committee is staffed, their responsibility will include filling the available positions of each committee.

Mr. Ogle briefly explained the responsibilities of the standing committees: Research and Analysis Committee, the Public and Policy Awareness Committee, and the Continuum of Care Committee. He stated the Council chair has the ability to appoint ad hoc committees as needed.

Ms. Starr asked Mr. Ogle to refer to page three regarding the terms of service of the officers and the months the elections for officers and voting members would occur. Mr. Ogle stated his understanding is that in March the membership would be elected with terms beginning in April and the next regular meeting of the Council would occur in May when all voting members would elect the officers of the Council.

Ms. Starr inquired if the Council had one meeting each year that would be considered the annual meeting, in her experience many Councils have one meeting each year where amendments to the by-laws would be addressed.

Mr. Ogle stated he would consider the May meeting the annual meeting as that is the first meeting of the full Council. Mr. Ogle referred to the regular meeting schedule as listed in the by-laws, however, the dates and times could change due to the availability of the ICN.

Mr. Ogle referred to the Iowa Open Meetings Law and the Public Records Law with IFA as the official repository of the meeting minutes and records.

Mr. Ogle referred to the conflict of interest provision, vacancies in membership, and amendments to the by-laws.

Ms. Kinzel referred to Section 4, which addressed the participation of members and absences.

Mr. Ogle stated the ad hoc committee suggested a strong policy on attendance to encourage participation at as many meetings as possible. He said missing any two consecutive regular Council meetings would require action by the Council. Mr. Ogle stated missing any two meetings during a calendar year would also require action by the Council.

Ms. Kinzel inquired as to the provision for separation of absences by less than one calendar year. She suggested there might be a way to state that missing two regularly scheduled consecutive meetings would require Council action.

Ms. Starr suggested the section include the term consecutive as she felt that was the ad hoc committee's intention in drafting this provision.

Ms. Janine Johnson asked if she was heard, as her site in Davenport had experienced technical difficulty with the microphone for the previous ten minutes.

Mr. Ogle inquired as to how much of the previous discussion was heard by the Davenport site.

Ms. Johnson said she could hear the conversation and discussion but was not able to participate or comment.

Mr. Ogle asked for comment from the remote sites.

Mr. Ogle stated it appeared to him in reviewing the attendance requirements that the intention of the ad hoc committee was the absence of two regularly scheduled meetings would require Council action.

Mr. Ogle clarified his earlier comments and stated the term two consecutive meetings was not correct.

Ms. Kinzel inquired as to the absence of two meetings or two meetings in a calendar year which would require Council action and possible removal.

Mr. Ogle explained the absences would include two in one calendar year.

Ms. Kinzel stated she would restate her question. She inquired if the intent of the ad hoc committee was to remove persons from the Council if they missed two consecutive meetings and/or missed two meetings within the calendar year. Ms. Kinzel stated if that was the intent of the ad hoc committee, she felt that was not necessarily reflected in the by-laws.

Mr. Ogle stated that was not quite the intent of the ad hoc committee. He said the intent of the ad hoc committee was missing two meetings in one calendar year would require Council action and possible removal. Mr. Ogle stated missing two consecutive meetings would include missing two meetings in one calendar year, which would require Council action. He said the language includes two misses within one year of each other.

Ms. Starr stated her intent was that the attendance policy would not require Council action until an individual missed three meetings. She said this would be after two absences and with the absence at a third meeting, which was consecutive. Ms. Starr stated she did not recall the discussion of two meetings in one calendar year. She said she recalled the discussion including possible removal at the third absence.

Ms. Johnson asked that Mr. Ogle do a microphone check to determine if all of the sites were operational as there had been several challenges with some of the sites and their equipment.

Mr. Ogle summarized the previous discussion, the question of possible co-chairs and the attendance policy.

Ms. Johnson stated she would prefer the idea of co-chairs, to include a state agency representative and another individual from the public sector.

Ms. Kinzel referred to Article III, Section 4.3, which includes the term perpetuity. She stated the term perpetuity is quite a long time, but the reference to the public records laws would satisfy that requirement.

Ms. Starr stated there was another reference to the open meetings requirements, but she could not recall the exact section. She said there would be added consistency with the additional reference to the public records laws.

Mr. Ogle stated that appeared to be a technical issue and suggested striking the term in perpetuity and include the additional reference to the public records law and the record retention requirements.

Ms. Annemarie Stockman from Decorah asked that everyone in Des Moines use the microphone when speaking and identify himself or herself before speaking as some ICN sites were experiencing difficulty in hearing.

Mr. Sam Knowles, with the Department of Public Safety, inquired as to Section 3 with reference to membership and any consideration for inclusion of a representative from the Judicial Branch, particularly the Department of Correctional Services.

Mr. Ogle stated that was an interesting point and the starting point for membership was the Executive Order. He said if further work of the Council included the expertise of the Department of Correctional Services, then the Council might reach out to them at the committee level.

Mr. Bill Holvoet of Burlington checked in. He stated he had experienced technical difficulties as he wasn't able to hear any speaker other than Mr. Ogle.

Ms. Knudsen said she would like to respond to the request for having the Judicial Branch included in the Council. She stated the Judicial Branch does participate on a local level as part of many Local Homeless Coordinating Boards (LHCB).

Mr. Ogle asked for a sound check of the remote sites.

Ms. Kinzel inquired as to Section 7 and the provision of the Governor's office, Legislative Representatives and Federal agencies and their participation as non-voting members of the Council and why other members of the public are not specifically encouraged to participate as non-voting members.

Mr. Ogle stated members of the public are encouraged to participate in the Council as voting and non-voting members. He stated specifically listing those groups as a distinction on the participation level of the Governor, Legislature and Federal agencies, which are permitted to participate, but not as voting members.

Ms. Kinzel stated her comment was directed at the exclusion of those groups, rather than the inclusion of many other groups. She said she has no problem with reminding the Governor, Legislators and Federal agencies their participation is as non voting members but the limitation is to those three groups specifically mentioned.

Ms. Starr suggested including the phrase “and the public” to the section. She said this would make the phrase more inclusive rather than exclusive.

Ms. Knudsen inquired as to the Governor’s office participation.

Mr. Ogle stated the Governor’s office is referenced as a non-voting participant.

Ms. Starr stated under an Executive Order, the Council will report directly to the Governor’s office, so in that way the Governor’s office is involved in the process.

Ms. Knudsen stated she felt the Governor’s office should be included and participate in the meetings. She said her second comment would be the ad hoc committee should review the by-laws in depth, since the entire meeting could be spent on covering the by-laws.

Mr. Ogle stated the other items of business on the agenda could not be approved without first voting approval of the by-laws.

Mr. Ogle stated there were two areas of additional discussion, the attendance policy, chair vs. co-chair and the revision of the participation of the public.

Mr. Ogle stated he understood Ms. Knudsen’s comment on the participation of the Governor’s office; however, the Council is not in a position to dictate the participation of the Governor’s office.

Ms. Brown inquired to the attendance policy and the preference of the group as a whole.

Mr. Ogle stated he is attempting to follow the consensus of the group and has not heard any major objections to the structure of the Council or the by-laws.

Mr. Keast suggested under Article III of the duties of the Council, number 8 could be moved to the next section under Section 3, as it does not appear to belong in that section, but including it as part of a separate section would be more clear.

Ms. Starr stated if the group wanted to complete all of the items on the agenda, there must be more than suggestions made. She said there has to be consensus to the exact language.

Mr. Ogle asked that Ms. Starr wait to be recognized before speaking. He stated his preference was to cover each section to bring up any areas of concern.

Mr. Ogle referred to the Council meetings and the option to participate via telephone or the ICN. He stated each state agency would have the authority to name a replacement to the Council in the event a state representative was removed. Mr. Ogle asked for comment on those sections.

Mr. Karl Schaudt of the Beacon of Life inquired as to the terms of service and the staggered terms for the voting members elected from the public.

Mr. Ogle stated the state agencies are named specifically in the Executive Order and after checking with the Governor's office, the Council cannot dictate the terms of service to the state agencies, the agency director has that authority. He explained the terms of service for the 18 voting members selected from the public are staggered to provide consistency on the Council.

Ms. Eberbach inquired if the intention of the ad hoc committee was that public voting members serve a one year term and would that limit those persons to a single term of service.

Mr. Ogle stated consecutive terms of service as a voting member are not prohibited.

Mr. Ogle stated additional revisions to the by-laws that could be made at a future date.

Mr. Schwery stated the inclusion of co-chairs for the by-laws could be considered at a different time as an option. He said on the issue of absences, since the Council meets every other month, missing two meetings in one calendar year would equate to missing one-third of that year's meetings and with missing three meetings that would equate to one-half of the year. Mr. Schwery stated that would result in the position being declared vacant and the process initiated to fill that vacant position. He said he did not feel there was a need for the designation of an annual meeting since the by-laws include a provision for amendment.

Ms. Kinzel stated she felt the language should not be shall, but should be may. She illustrated the example of illness or absence outside of an individual's immediate control.

Mr. Ogle stated his interpretation is the position would be declared vacant, however, the Council will determine the actual removal of an individual and possibly the language may be too strong, but to avoid any difficulties in having a quorum for the meetings the emphasis is on attendance.

Ms. Brown stated she agreed with Ms. Kinzel and with the inclusion of the word may.

Mr. Ogle asked the Council if two absences is acceptable or should three absences be included.

Ms. Brown stated she preferred the absences be limited to two.

Mr. Palmersheim inquired on the possibility of excused absences.

Mr. Ogle stated there would possibly be a provision for excused absences with the inclusion of the term may.

Mr. Schwery stated in the case of the state agencies and the inclusion of an alternate for each state agency there is the provision for an excused absence.

Mr. Ogle referred to the Section on officers of the Council. He stated he was open to the inclusion of language for a co-chair as an option. Mr. Ogle said he would like to have additional comments from the remote sites.

Ms. Knudsen referred to Section 2 and suggested including the term co-chair as an option.

Mr. Ogle stated he would like consensus if the decision of the Council is to include a provision for the office of chair, co-chairs or leaving an option for the possibility of co-chairs.

Ms. Brown stated she would like to see the option of including a provision for co-chairs.

Ms. Starr stated her two cents worth would be to leave the by-laws as they were written and do not include a provision for the election of co-chairs. She said her thoughts would be that with an effectively running Council the Chair includes the office of Vice-Chair in all of the important discussion and decision making.

Mr. Ogle stated he concurred with Ms. Starr's views and an effective vice-chair could operate as a co-chair.

Mr. Spencer stated his thoughts were the election of co-chairs would cause the Council to lose the commitment. He said the need for strong leadership and commitment from the Chair are what is necessary and a committed chair is very important.

Mr. Craig Mosier from Decorah stated the diversity requirement would be met with the inclusion of language designating either the chair or vice-chair be elected from the public and the corresponding officer be elected from the state agency representatives.

Ms. Starr said she liked that suggestion and felt that no more than one of the officers would be a state agency representative and the situation never arise where both the chair and vice-chair are both state agency representatives. She added that would be a best practice and would not necessarily require inclusion in the by-laws.

Mr. Ogle stated in the interest of time and without complete consensus of the group, he suggested leaving the by-laws as written or include the co-chair language. He began by polling the remote sites.

Ms. Kinzel stated she felt that suggestion was not possible as she was unclear as to what the by-laws are. She said she could not determine what had been changed or what had not.

Mr. Ogle stated he was not asking for particular language but was attempting to elicit a response for the preference of either chair or co-chair.

Mr. Spencer stated he would prefer to have the option of co-chairs, and the selection would be for either a chair or a co-chair, although he preferred the election of a chair.

Ms. Starr stated she was a stickler for procedural issues and the process could not be done by consensus without a motion from a voting member.

MOTION:

Ms. Starr made a motion to accept the language in the officer section of the by-laws as written. Ms. Foss made a second to approve the motion.

Mr. Ogle stated he would recognize the motion and the officer section of the by-laws as written.

Ms. Canganelli stated she could not hear much of the discussion and there appeared to be many persons not speaking into the microphones.

Mr. Ogle stated the discussion was on a procedural issue, the motion on the floor was to leave the officer section of the by-laws as written.

Mr. Dave Eberbach said that as a non-voting member, he felt excluded from the process.

Ms. Johnson said she agreed with Mr. Eberbach's comment and she would like the by-laws to allow for the option of co-chairs.

Mr. Ogle asked the motion be removed and a motion introduced for approval of the complete by-laws. He said his recommendation would be when a motion is on the floor, the motion be approved as stated and the by-laws could be amended as required later.

Mr. Keast inquired if there was a quorum of state agency voting members present.

Mr. Ogle stated there is a quorum of state agency voting members present.

Ms. Starr said as the mover of the motion she would like to see motions on each of the revisions to the by-laws. She stated she was not inclined to remove her motion.

Mr. Keast called for the motion on the floor.

Mr. Ogle polled the state voting members present with the following: YES: Beane, Brand, Brown, Foss, Knowles, Ogle, Palmersheim, Stajcar, and Starr. NO: Kinzel, Keast. ABSTAIN: None.

Ms. Starr said as a procedural issue, a roll call vote was not necessary.

Mr. Ogle stated the motion was passed by unanimous vote of the Council and the changes made to the language of the by-laws.

Mr. Ogle reported on the changes that were made. On page 2, number 8 would be included in a separately numbered Section 3. On page 4 under Article 5, Section 4, part 3 B, the words in perpetuity are deleted. On page 6, which is article 7, section 4, part 2, the word shall will be changed to the word may. He stated those were the only amendments to the by-laws.

Ms. Kinzel stated as a technical point of order, no by-laws have been accepted; therefore, no by-laws could be amended. She pointed out the amendments to the by-laws require a 30 day written notice. She suggested for clarity the by-laws should be referred to as a slate of proposed by-laws.

Mr. Ogle stated the Council is free to adopt the by laws and the provision for amendment would apply after the by-laws have been accepted and brought into operation today.

Approval of By-Laws

MOTION:

Mr. Keast made a motion to accept the by-laws as written with the proposed changes. On a second by Ms. Brown the by-laws of the Iowa Council on Homelessness were unanimously approved as amended.

Ms. Kinzel asked Mr. Ogle to communicate the unanimous vote for approval of the by-laws to the remote ICN sites.

Election of Voting Members

Mr. Ogle stated the ad hoc committee met and compiled a recommended list of 17 individuals to complete the voting membership. He said there was an additional voting position available for an individual that has a life experience of homelessness.

Ms. Starr inquired as to whether or not the entire list of nominees was before the Council for approval.

Ms. Starr made a motion for Mr. Patrick O'Brien as the 18th voting member of the Council. She stated Mr. O'Brien has had a past life experience with homelessness.

Mr. Keast pointed out his list included more than 18 individuals on it.

Ms. Winter distributed additional color copies to the Council members present.

Mr. Ogle pointed out the proposed nominees' names appear in blue.

Mr. Ogle stated it was very difficult for the ad hoc committee to narrow the list to the voting positions available. He said there were several criteria including geographical location used in the selection process.

Ms. Knudsen asked Mr. Ogle to name each individual nominee.

Ms. Kinzel inquired as to the procedure for moving for the inclusion of an individuals' name which did not appear as one of the ad hoc committee's recommendations.

Mr. Ogle suggested a decision be made on procedure or taking additional nominations.

Ms. Knudsen suggested the Council take action on the slate of nominees before them.

Ms. Kinzel stated if the Council did not take action on the list of recommended nominees before them, then individual nominations would need to be taken and voted on for membership.

Mr. Schwery briefly explained the process of selection and suggested nominees by the ad hoc committee. He stated it was very important the Council have geographic diversity around the state. Mr. Schwery said it was hoped another individual, previously or currently homeless, from outside of the Des Moines metro area would fill the third position for voting membership as the by laws state three voting positions are reserved for individuals with a life experience of homelessness.

Ms. Kinzel stated she had been on the receiving end of comments directed at state agencies for perceived exclusionary conduct. She said she supported the work of the ad hoc committee and stated the slate of candidates is proposed by the ad hoc committee and the proposed candidates are from a pool to be chosen. Ms. Kinzel stated the ad hoc committee has recommended the nominees and has not chosen the nominees for the Council.

Mr. Ogle stated the list of 17 nominees is the recommended list by the ad hoc committee. He said the Council has the option of selecting all 17 nominees as proposed by the ad hoc committee or rejecting the slate as whole and selecting individual members for nomination.

Mr. Ogle read the names of the proposed nominees, their organizations and the areas they represent. The proposed nominees' names are Mr. Allan Axeen, Ms. Christina Canganelli, Ms. Amy Correia, Ms. Kelli Foltz, Mr. Mario Hayslett, Ms. Ann Hearn, Ms. Steffani Hicok, Mr. William Holvoet, Ms. Amy Knudsen, Ms. Alice Mollett, Ms. Kate Ridge, Mr. Jim Spencer, Ms. Janell Staats, Ms. Judy Songer, Reverend Cheryl Thomas, Mr. Donald Tyne, and Mr. Dean Wright.

Mr. Ogle stated he would entertain a motion to accept the slate of nominees.

MOTION:

Ms. Foss made a motion to approve the slate of candidates recommended by the ad hoc committee. On a second by Ms. Virginia Bean the Council unanimously approved the recommended nominees for voting membership of the Council.

Ms. Joan Hoeft inquired as to whether she would be considered a voting member.

Mr. Ogle stated her name appeared on the list of nominees; however, her name was not selected by the ad hoc committee.

Ms. Starr inquired as to how many of the voting members are recipients of Continuum of Care funding.

Mr. Ogle stated 6 of the 17 nominees receive Continuum of Care funding.

Mr. Keast inquired if he could make a motion to approve the entire slate as presented.

Ms. Starr inquired as to the selected voting members' terms of service.

Mr. Ogle stated the first individual on the list would have a one year term and the second person would have a two year term and so on alternating with each person's name. The terms of membership are as follows: One year term: Mr. Allan Axeen, Ms. Amy Correia, Mr. Mario Hayslett, Ms. Steffani Hicok, Ms. Amy Knudsen, Ms. Kate Ridge, Ms. Janell Staats, Reverend Cheryl Thomas, and Mr. Dean Wright. Two year term: Ms. Christine Canganelli, Ms. Kelli Foltz, Ms. Ann Hearn, Mr. William Holvoet, Ms. Alice Mollett, Mr. Jim Spencer, Ms. Judy Songer, and Mr. Donald Tyne.

Ms. Johnson inquired as to the possibility of a meeting held in April, as much of the allotted time for this meeting was devoted to approval of the by-laws and several agenda items remained which require approval of the voting membership of the Council.

Mr. Ogle stated the possibility exists a meeting would be held in April to address the remaining items of business on the Agenda.

Selection of 18th voting member

MOTION:

Ms. Starr stated she would like to have the 18th voting member position filled. Ms. Starr made a motion to nominate Mr. Patrick O'Brien. On a second by Ms. Kate Ridge, Mr. O'Brien's selection as a voting member of the Council was unanimously approved. Mr. O'Brien will serve a two year term.

Ms. Kinzel stated she would like to nominate Ms. Deidre Henriquez.

Mr. Ogle stated the remaining position is intended for an individual with a life experience of homelessness.

Continuum of Care Committee

Mr. Ogle asked for the group's consensus to move forward on the agenda to the select of the Continuum of Care Committee.

Ms. Knudsen said her understanding was the individuals from last year's application would be selected since the applications are due at IFA on March 26, 2004.

Ms. Knudsen read the list of Continuum of Care Committee members: Ms. Wazny, Ms. Sharon Murphy, Mr. Tracey Scebold, Ms. Foss, Mr. Mike Miller, Mr. Schwery, Ms. Amy Correia, Ms. Ellen Mathis, Mr. Jim Cain and Ms. Knudsen.

Mr. Ogle stated there appeared to be no objections and called for a vote.

The Council unanimously approved the appointment of the Continuum of Care Committee.

Adjournment

Mr. Ogle adjourned the meeting at 11:59 a.m. without a motion.

The next meeting of the Iowa Council on Homelessness will be held April 16, 2004; at 10:00 a.m. with the remote ICN sites to be announced. The purpose of this meeting is to complete the remaining items of business on the March meeting agenda.

The next regular meeting of the Iowa Council on Homelessness will be May 21, 2004 at 10:00 a.m.

Dated this 16th day of April 2004.

Respectfully submitted:

Approved as to form:

Vicky Winter
Iowa Finance Authority

Loyd Ogle, Acting Chair
Iowa Finance Authority